

# Alerts

Set up alerts for account information, history, online transactions or just a reminder in one simple place!

## Setting Up Alerts

- 1. On the left-hand side of the screen, select Settings
- 2. Select Alerts
- 3. Select New Alert

### Account Alerts

- 1. Select the account for which you would like the alert
- 2. Select one of the "more than", "less than" or "exactly" fields
- 3. Input the amount for which you would like to be alerted
- 4. Choose the alert delivery method
- 5. Select Create Alert

#### History Alert

- 1. Select the transaction type for which you would like the alert for
- 2. Select one of the "more than", "less than" or "exactly" fields
- 3. Input the amount for which you would like to be alerted
- 4. Select the account for which you would like the alert
- 5. Choose the alert delivery method
- 6. Select Create Alert

#### **Online Transaction Alert**

- 1. Select the transaction for which you would like an alert
- 2. Select the status of the transaction for which you would like to be alerted
- 3. Choose the alert delivery method

#### Reminders

- 1. Select the event for which you would like to be reminded
- 2. Select the date and indicate if it's an annual event
- 3. Type the message you would like to have in your reminder
- 4. Choose the alert delivery method
- 5. Select Create Alert



Account Alerts	Previously Called
Available Balance (If: Over, Under, Exactly)	DDA Account Balance, SAV Account Balance, Checking/Sav Account Low Balance
Current Balance (If: Over, Under, Exactly)	DDA Account Balance, SAV Account Balance, Checking/Sav Account Low Balance
Year-to-Date Interest Amount	N/A
Previous Year-to-Date Interest Amount	N/A

History Alerts	Previously Called
Debit Transaction (If: Over,	Checking Large Withdrawal, Checking/Sav Current Day
Under, Exactly)	Activity, ACH Debit Activity, ACH Large Debit Alert
Credit Transaction (If: Over,	Checking/Savings Deposit Alert, Checking/Sav Current Day
Under, Exactly)	Activity, ACH Credit Activity
Check Number (Notified when a	N/A
specified check number posts)	
Description (Notified when a	Could only be used for ACH Alerts
transaction description matches	
text you specify)	

Online Transaction Alerts	Previously Called
Change of Address	N/A
Check Reorder	N/A
Domestic Wire	N/A
External Transfer	N/A
Funds Transfer	N/A
Stop Payment	N/A
ACH Transfer – Corporate Only	N/A