# Settings

## System Settings

Seamlessly change your system preferences in you settings tab! Change Statement, Account, Security preferences, and more with Machias Savings Bank's new Online Banking!

#### Statement Preferences

Change your statement delivery method on your Statement Preferences tab! Just select the pencil icon on the account you'd like to change and use the drop-down box to select your delivery method.

#### **Account Preferences**

Edit your account groups, change account nicknames, and view hidden accounts on your Account Preference tab. Change the order of your account groups using the arrows on the right-hand side of the screen. Edit your group names by selecting the pencil icon next to the existing group name. Search for an account using the search bar. View any accounts that you've chosen to hide from your home screen under the hidden accounts group.

### Security Preferences

- Change your user ID by selecting Change Login ID and typing your new login into the box provided.
- Change your password by selecting Change Password. Type in your existing password and enter your new password twice.
- Add, delete or edit your secure access code delivery targets by selecting Secure Delivery. Edit an existing target by selecting the pencil icon next to the target you want to change. Delete a target by selecting the trash can icon next to the target you want to delete. Add a new contact by scrolling to the bottom of the list, select the type of target you want to add, and enter the contact information. One you're done typing, just click the check mark and the target will save!

#### Address Preferences

Change your address from your Address Preferences tab! Just choose the accounts you would like to update the address on and enter in the new address, your account will be changed within 48 hours.

Questions? We can help! Phone: 1-866-416-9302

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